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RAVENSHOE COMMUNITY CENTRE INC.

Audit Report and Financial Statements

**For the year ended
30 June 2016**

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IPA INSTITUTE OF PUBLIC
ACCOUNTANTS

RAVENSHOE COMMUNITY CENTRE INC.

ABN 94 599 566 265

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RAVENSHOE COMMUNITY CENTRE INC.

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Independent Auditor's Report to the Members

We have audited the accompanying financial report, being a special purpose financial report, of RAVENSHOE COMMUNITY CENTRE INC. (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2016.

Committee's Responsibility for the Financial Report

The committee of RAVENSHOE COMMUNITY CENTRE INC. is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act of Queensland 1981 and is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

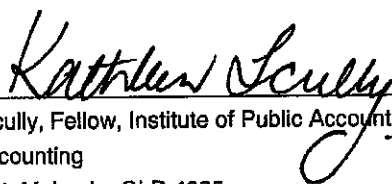
Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of RAVENSHOE COMMUNITY CENTRE INC. as at 30 June 2016 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act of Queensland 1981.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist RAVENSHOE COMMUNITY CENTRE INC. to meet the requirements of the Associations Incorporation Act of Queensland 1981. As a result, the financial report may not be suitable for another purpose.

Signed on :



Kathleen Scully, Fellow, Institute of Public Accountants #126903
Eacham Accounting
20 James St Malanda QLD 4885

<p>KATHLEEN SCULLY FIPA MALANDA # 126903 INSTITUTE OF PUBLIC ACCOUNTANTS</p>

RAVENSHOE COMMUNITY CENTRE INC.

ABN 94 599 566 265

Statement by Members of the Committee

For the year ended 30 June 2016

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of RAVENSHOE COMMUNITY CENTRE INC. as at 30 June 2016 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President

Treasurer

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.

ABN 94 599 566 265

Income and Expenditure Statement

For the year ended 30 June 2016

	2016	2015
	\$	\$
Income		
Auspice Fees	155,332.69	115,822.79
Client Fees & Contributions	126,553.25	90,949.70
Program Opening Balances	102,155.22	116,083.56
Grant - Other	1,134,640.43	970,369.45
Grant-Dept of Communities	152,411.80	241,591.93
Grant - Centrelink	4,670.75	4,569.02
Grant - Dept of Vet Affairs	52,227.73	30,565.28
Grant - Dept of Social Services	45,815.13	30,514.00
Grant - Good Shepherd	12,810.04	8,112.00
Income from Other Services		30,018.87
Broadband for Seniors Funding	360.00	360.00
Less - Unspent Program Funds	(63,198.18)	(102,155.12)
Less Funding Returned		(13,998.50)
Donations	32,055.20	6,701.30
Transfer from RCC Investments	271,750.61	53,410.97
Interest received	9,446.38	8,969.95
Other income	37,437.68	17,704.20
Profit on sale of property, plant, equip		200.00
Re-imburements & Recoveries	41,806.23	1,525.19
Rents received	3,545.44	3,545.44
Total income	<u>2,119,820.40</u>	<u>1,614,860.03</u>
Expenses		
Advertising and promotion	2,366.18	383.85
Audit fees	2,209.09	2,209.09
Auspice Fees	155,332.68	124,493.13
Bad Debts	617.95	300.00
Bank Fees And Charges	963.26	876.20
Cleaning/rubbish removal	3,049.65	1,170.36
Client Support Services	21,965.78	17,141.60
Computer & Internet	12,129.61	5,494.76
Consultants fees	37,666.63	32,470.94
Depreciation - plant	13,983.34	12,121.38
Depreciation - buildings	3,567.72	3,567.42
Donations	3,180.00	500.00
Electricity	7,425.65	11,107.61

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.

ABN 94 599 566 265

Income and Expenditure Statement

For the year ended 30 June 2016

	2016	2015
	\$	\$
Equipment - Small Items	66,611.62	29,985.22
Fees & charges	3,739.27	2,773.05
Food		39,552.48
Footcare	3,150.00	3,150.00
Fuel & oil	3,092.02	2,098.20
Garden Supplies	5,426.49	1,857.70
General expenses	5,810.24	8,045.81
Group & Community Activities	485.22	2,356.18
Insurance	43,862.56	39,248.86
Km Allowance	32,976.97	30,943.70
Library & Reference Materials	54.55	1,726.04
M/V car - Depreciation	33,279.94	29,032.13
M/V car - Fuel & oil	12,407.97	13,967.34
M/V car - Rego/Insurance	14,192.39	11,128.51
M/V car - Repairs	6,711.92	8,761.85
Postage	2,968.56	2,300.30
Office Supplies	929.14	490.06
Printing & stationery	5,757.41	5,137.60
Professional Supervision	698.18	927.27
Rates & land taxes	6,190.35	5,197.25
Recruitment Expenses	2,562.93	3,155.43
Rent on land & buildings	6,631.72	8,635.90
Repairs & maintenance	7,601.72	8,735.81
Staff amenities	782.78	1,738.69
Staff training	2,088.28	4,385.52
Subscriptions	2,347.00	908.77
Superannuation	118,909.62	92,649.04
Telephone	17,552.11	12,885.03
Travel, accom & conference	3,517.83	4,801.02
Wages	1,153,444.70	951,724.51
Total expenses	<u>1,828,241.03</u>	<u>1,540,135.61</u>
Profit from ordinary activities before income tax	291,579.37	74,724.42
Income tax revenue relating to ordinary activities		
Net profit attributable to the association	291,579.37	74,724.42
Total changes in equity of the association	291,579.37	74,724.42

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.

ABN 94 599 566 265

Income and Expenditure Statement

For the year ended 30 June 2016

	2016	2015
	\$	\$
Opening retained profits	438,482.68	363,758.26
Net profit attributable to the association	<u>291,579.37</u>	<u>74,724.42</u>
Closing retained profits	<u>730,062.05</u>	<u>438,482.68</u>

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.
ABN 94 599 566 265
Detailed Balance Sheet as at 30 June 2016

	Note	2016 \$	2015 \$
Current Assets			
Cash Assets			
A1 Cash Management		195,032.70	127,278.63
Childcare Bank Account		2,956.51	2,731.51
General Cheque Account		31,427.86	22,477.69
NAB RCC Account		22,589.61	25,252.08
NAB ...4018 Interest Bearing Acct		51,974.85	51,996.32
Employee Provisions Term Deposit		233,604.43	203,520.83
Petty Cash Childcare		30.00	30.00
Petty Cash Respite		500.00	500.00
Cash on hand		500.00	500.00
		538,615.96	434,287.06
Receivables			
Trade debtors		5,531.05	3,574.35
Ergon Bond		80.00	80.00
		5,611.05	3,654.35
Total Current Assets		544,227.01	437,941.41

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.
ABN 94 599 566 265
Detailed Balance Sheet as at 30 June 2016

	Note	2016 \$	2015 \$
Non-Current Assets			
Property, Plant and Equipment			
Garage		13,931.82	13,931.82
Respite Building		81,680.72	81,680.72
Youth Shed		70,697.15	63,424.42
Community Hub Extension		227,023.00	4,545.45
Less: Accumulated depreciation		(45,310.47)	(41,742.75)
Furniture & Fittings		53,758.73	53,758.73
Less: Accumulated depreciation		(47,527.30)	(46,065.12)
Equipment		247,697.30	218,146.36
Less: Accumulated amortisation		(134,327.02)	(120,946.78)
Motor vehicles - at cost		326,338.49	298,089.40
Less: Accumulated depreciation		(161,054.44)	(127,774.50)
Wellbeing WFD Programs		1,269.99	
Heywire Program		4,760.86	
		<u>638,938.83</u>	<u>397,047.75</u>
Total Non-Current Assets		<u>638,938.83</u>	<u>397,047.75</u>
Total Assets		<u>1,183,165.84</u>	<u>834,989.16</u>

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.
ABN 94 599 566 265
Detailed Balance Sheet as at 30 June 2016

	Note	2016 \$	2015 \$
Current Liabilities			
Payables			
Unsecured:			
- Trade creditors		17,230.80	9,462.23
- Accrued Wages (Year End)		47,558.50	18,158.66
- Prepaid Income		899.05	12,385.00
Secured:			
- Unspent Funding		63,198.18	102,155.22
		<u>128,886.53</u>	<u>142,161.11</u>
Current Tax Liabilities			
GST payable control account		23,592.89	19,398.83
Superannuation Liability		56.07	4,438.00
Amounts withheld from salary and wages		11,280.00	9,398.00
		<u>34,928.96</u>	<u>33,234.83</u>
Provisions			
Long Service Leave		104,039.15	85,802.92
Holiday Pay		92,329.45	69,441.02
Sick Leave		79,835.26	64,669.45
Workcover		12,034.02	(226.27)
Social Club Liability		1,050.42	1,423.42
		<u>289,288.30</u>	<u>221,110.54</u>
Total Current Liabilities		<u>453,103.79</u>	<u>396,506.48</u>
Total Liabilities		<u>453,103.79</u>	<u>396,506.48</u>
Net Assets		<u>730,062.05</u>	<u>438,482.68</u>
Members' Funds			
Accumulated surplus (deficit)		730,062.05	438,482.68
Total Members' Funds		<u>730,062.05</u>	<u>438,482.68</u>

The accompanying notes form part of these financial statements.

RAVENSHOE COMMUNITY CENTRE INC.

ABN 94 599 566 265

Notes to the Financial Statements

For the year ended 30 June 2016

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Queensland. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(c) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(e) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

RAVENSHOE COMMUNITY CENTRE INC.

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Notes to the Financial Statements

For the year ended 30 June 2016

(f) Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

(h) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.
